STEP 1:

Open your browser and type https://register.tsu.edu.ph

The Microsoft sign in page will be shown and you will be prompted to enter your credentials.

User your STUDENT PORTAL ACCOUNT to sign in. Your student portal account has a format of <u>u.username0123@student.tsu.edu.ph</u>.



You will be redirected to the dashboard after signing in. You can view your outstanding balance at the top right corner

Online Registration	=										F
	Academic Progress Total Credited Units Earned: 2: Year Level: Graduates Your year level is computed us	7 Unit/s ing the minimum and maximum nu	mber of required units passed.	Curriculum: MIT CGPA: 1.50 Since you alread	2014-2015 revi ly earned 27 Un	sed it/s you are r	iow a Graduates st	A x	Outstanding B	Vour Outstanding Balance is Php 1,990.00	^ X
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PAYMENT	What are you working	on?									
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		CONVERSATION						Leve Melder (Sec. ed.)			
	Enrollment History							Jesus Valicia (10) dati			
	Academic Year	Registration ID	Registration Date	College	Program	Major	Year Level	Certificate of Registration (COR)			
	2016-2017 1ST TRIMESTER	26276341	Aug 2 2016 1:43PM	CCS	MIT		Graduates	ß			
	2016-2017 2ND TRIMESTER	26281517	Nov 23 2016 5:01AM	CCS	MIT		Graduates	D			
	2017-2018 1ST TRIMESTER	26322048	Aug 2 2017 8:58PM	CCS	MIT		Graduates				
	2017-2018 2ND TRIMESTER	26324011	Nov 29 2017 11:46AM	CCS	MIT		Graduates				
	2017-2018 3RD TRIMESTER 2018-2019 1ST TRIMESTER	26337951	Apr 11 2018 6:47PM	ccs	MIT		Graduates	L ۲			

STEP 2:

Click the payment menu.

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		Messenger							Tarlac State University Studer	nt Portal Index		+
Online Registration	=											ſ
	Ad	ademic Progress							~ ×	Outstanding Balance	^ ×	c
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		2017-2018 2ND TRIMESTER	26324011	Nov 29 2017 11:46AM	CCS	MIT		Graduates	L.			

You will be redirected to the payment page

Online Registration	=	
	PAYMENT Online payment of balances	
	Step 1	
	Select Academic Year	
	2019-2020 2ND TRIMESTER	Ð
	2018-2019 1ST TRIMESTER	ø
DASHBOARD	2017-2018 3RD TRIMESTER	Θ
	2017-2018 2ND TRIMESTER	Θ
REGISTRATION	2016-2017 2ND TRIMESTER	ø
DAVMENT	2016-2017 1ST TRIMESTER	Ð
PATMENT		
OPEN SUBJECTS		
	Management Information Systems Office	



STEP 2.2 After that select a transaction. It could be enrollment, other assessment or thesis

PAYMENT Online payment of balances

Step 1		Step 2				
Select Academic Year		Selec	t Transaction			
2019-2020 2ND TRIMESTER	ø	Enrollment	26404397	ø		
2018-2019 1ST TRIMESTER	0					
2017-2018 3RD TRIMESTER	Ð					
2017-2018 2ND TRIMESTER	Θ					
2016-2017 2ND TRIMESTER	Ð					
2016-2017 1ST TRIMESTER	Ð					

STEP 2.1 To begin, select an academic year term on the list

STEP 2.3 For checking, the details of the selected transaction and the total balance will be shown. Click proceed to payment to continue.

of balances									Payment / O	nline payment of balance
Step 1		S	itep 2				Step 3			
Select Academic Year		Select	Transaction				Transaction Details			
2019-2020 2ND TRIMESTER	ø	Enrollment	26404397	0	Code	Account Name	Assessed Fee	Discount	Payment	Balance
2018-2019 1ST TRIMESTER	Ø				100101	Lecture (Day)	1800.0000	0.0000	80.0000	1720.0000
2017-2018 3RD TRIMESTER	ø				100602	Registration Fee	100.0000	0.0000	50.0000	50.0000
2017-2018 2ND TRIMESTER	Ð				100604	Medical & Dental	40.0000	0.0000	20.0000	20.0000
2016-2017 2ND TRIMESTER	Ð				100605	Library	200.0000	0.0000	100.0000	100.0000
2016-2017 1ST TRIMESTER	Ð				102101	Internet Service Fee	300.0000	0.0000	300.0000	0.0000
					300306	Graduate School Journal	200.0000	0.0000	200.0000	0.0000
					300307	GSO Membership Fee	200.0000	0.0000	200.0000	0.0000
					300308	Special Project Continuing	100.0000	0.0000	0.0000	100.0000
					300311	Athletics	25.0000	0.0000	25.0000	0.0000
						Bal	ance [,] 1990.00	00		
							Proceed to payment			
	of balances Step 1 Select Academic Year 2019-2020 2ND TRIMESTER 2018-2019 IST TRIMESTER 2017-2018 3RD TRIMESTER 2016-2017 IST TRIMESTER 2016-2017 IST TRIMESTER	df balances	df balances Step 1 Select Academic Year 2019-2020 2ND TRIMESTER 2019-2020 2ND TRIMESTER 2019-2017-2018 3RD TRIMESTER 2017-2018 2RD TRIMESTER 2017-2018 2ND TRIMESTER 2016-2017 1ST TRIMESTER 2016-201	df balances Step 1 Step 2 Select Aradomic Year Select Transaction 2019-2020 2ND TRIMESTER 0 2017-2018 SAD TRIMESTER 0 2017-2018 2ND TRIMESTER 0 2016-2017 1ST TRIMESTER 0 2016-2017 1ST TRIMESTER 0	if balances Step 1 Step 2 Select Academic Year Select Transaction 2019-2020 2ND TRIMESTER 0 2017-2018 3RD TRIMESTER 0 2017-2018 3RD TRIMESTER 0 2017-2018 2ND TRIMESTER 0 2016-2021 TRIMESTER 0 2016-2021 TST TRIMESTER 0 2016-2017 1ST TRIMESTER 0 2016-2017 1ST TRIMESTER 0	Step 1 Step 2 Sciect Academic Year Sciect Transaction 2019-2002 2ND TRIMESTER O 2017-2018 3RD TRIMESTER O 2017-2018 3RD TRIMESTER O 2016-2017 1ST TRIMESTER O	if balances Step 1 Step 2 Select Aradomic Year Select Transaction 2019-2020 2ND TRIMESTER 0 2017-2018 XD TRIMESTER 0 2017-2018 XD TRIMESTER 0 2017-2018 XD TRIMESTER 0 2016-2017 1ST TRIMESTER 0 2016-201	If balances Step 1 Step 2 Step 1 Step 2 Step 4 Step 2 Step 4 Step 2 Step 5 Step 4 2019-2020 2ND TRIMESTER O 2017-2018 3ND TRIMESTER O 2017-2018 3ND TRIMESTER O 2016-2017 1ST TRIMESTER <td< td=""><td>If balances Step 1 Select Anadomic Yare Select Anadomic Yare Select Transaction Enrollment Select Transaction Enrollment Select Transaction Enrollment Select Transaction Enrollment Select Transaction Se</td><td>Step 1 Step 2 Step 1 Step 3 Step 3 Opio-2002 DD TRIMESTER Opio-2002 DD TRIMESTER Step 4 Discount Payment 0 Opio-2017-2018 JABD TRIMESTER Opio-2017-2018 JABD TRIMESTER Opio-2017-2018 JABD TRIMESTER Opio-2010-2018 JABD TRIMESTER Opio-2010-2018 JABD TRIMESTER Opio-2010-2018 JABD TRIMESTER Opio-2010-2018 JABD TRIMESTER Opio-2010-2012 JABD TRIMESTER</td></td<>	If balances Step 1 Select Anadomic Yare Select Anadomic Yare Select Transaction Enrollment Select Transaction Enrollment Select Transaction Enrollment Select Transaction Enrollment Select Transaction Se	Step 1 Step 2 Step 1 Step 3 Step 3 Opio-2002 DD TRIMESTER Opio-2002 DD TRIMESTER Step 4 Discount Payment 0 Opio-2017-2018 JABD TRIMESTER Opio-2017-2018 JABD TRIMESTER Opio-2017-2018 JABD TRIMESTER Opio-2010-2018 JABD TRIMESTER Opio-2010-2018 JABD TRIMESTER Opio-2010-2018 JABD TRIMESTER Opio-2010-2018 JABD TRIMESTER Opio-2010-2012 JABD TRIMESTER

STEP 3:

After clicking the proceed to payment button, a confirmation page containing the amount, reference code and transaction to pay will be shown. If you wish to continue to pay online click proceed.



Welcome to Tarlac State University Online Payment

Card type:	VISA
Payment for:	Enrollment
Reference Code:	26404397-5
Amount:	Php 1990.0000
Proc	ceed

STEP 4:

After clicking the Proceed button, you will be redirected to DBP's Internet Payment Gateway. Again, the details of your online payment will be shown.

	Online Payment					
Merchant:	TARLAC STATE UNIVERSITY					
Description:	Enrollment					
Reference Code:	26404397-5					
Amount:	PHP1,990.00					
Service Fee:	PHP39.80					
Total:	PHP2,029.80					
To proceed, pla Card Number: CVV2: Expiry Date (MM/Y	ease enter the following details: (Do not add space and dashes) (YYY):					
	Confirm Payment					

Enter your card number, CVV2 and Expiry date and click Confirm payment.

STEP 5:

If the payment is successful you will be redirected to the success page. Click the Validate Transaction button.



Otherwise you will be redirected to the fail page. You may try to use another visa card to pay online.



STEP 6: If your payment is successful click the Validate Transaction button to continue.

You will be redirected back to the portal page

