**GENDER AND DEVELOPMENT COMBINED GENERIC CHECKLIST**

**FOR PROJECT MONITORING AND EVALUATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| PROJECT TITLE: |  | | | |
| PROJECT NUMBER *(IF APPLICABLE)* |  | | | |
| ESTIMATED COST: |  | | | |
| DEPARTMENT/UNITCOLLEGE |  | | | |
| PROJECT LEADER |  | | | |
| PROJECT MEMBER/  PROPONENT: | NAME: | OFFICE/ DEPARTMENT/  COLLEGE | CONTACT # | EMAIL ADRESS/ES |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| PROJECT DURATION: |  | PROJECT LOCATION: |  | |
| DESCRIPTION: |  | | | |

**Instruction: Put a check in the appropriate column to signify the degree to which a project has been managed and implemented with each GAD criterion. Under column 2a if nothing has been done; under column 2b if the element, item, or question has been partly accomplished; and column 2c if the item has been fully complied with.**

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| --- | --- | --- | --- | --- | --- |
| **Element and item/question**  **(Column 1)** | **Done?**  **(Column 2)** | | | **\*Score for an item/element**  **(Column 3)** | **Gender issues identified**  **(Column 4)** |
| **No**  **2a** | **Partly**  **2b** | **Yes**  **2c** |
| **1.0  *Project Monitoring system being used by the project includes indicators that measure gender differences in outputs, outcomes*** (max score: 2; for each item, 1) |  |  |  |  |  |
| 1.1 Does the project require gender-sensitive outputs and outcomes? (possible scores: 0, 0.5, 1.0) |  |  |  |  |  |
| 1.2 Does the project monitor the activities, inputs and results using GAD or gender equality indicators? (possible scores: 0, 0.5, 1.0) |  |  |  |  |  |
| ***2.0 Project Database includes sex-disaggregated and gender related information*** (max. score:2; for each item: 0.5) |  |  |  |  |  |
| 2.1 Does the project support studies to assess gender issues or impact? Or, has the sex-disaggregated data been collected on the project’s impact on women and men in connection with welfare, access to resources and benefits, awareness or consciousness raising, participation and control? (possible scores: 0 ,0.25, 0.5) |  |  |  |  |  |
| 2.2 Has sex-disaggregated data been collected on the distribution of project resources to women and men, and on the participation of women and men in project activities and in decision-making?  IF APPLICABLE: Does the project require its subprojects to include sex-disaggregated data in their reports? (possible scores: 0 ,0.25, 0.5) |  |  |  |  |  |
| 2.3 Do project and subject reports include sex-disaggregated data, or cover gender equality or GAD concerns, initiatives and results i.e. information on gender issues and how these are addressed? (possible scores: 0 ,0.25, 0.5) |  |  |  |  |  |
| 2.4 Are sex-disaggregated data being “rolled-up” from the field to the national level? (possible scores: 0 ,0.25, 0.5) |  |  |  |  |  |
| ***3.0 Gender equality and women’s empowerment targets being met*** (max. score:4) |  |  |  |  |  |
| 3.1 Has women’s welfare and status been improved as a result of the project (possible scores: 0, 1.0 , 2.0) |  |  |  |  |  |
| 3.2 Has the project helped develop the capacity of the implementing agency to implement gender-sensitive projects? (possible scores: 0, 1.0, 2.00) |  |  |  |  |  |
| ***4.0 Project addressing gender issues arising from its implementation***? (max score: 2) |  |  |  |  |  |
| 4.1 Were there gender issues that have arisen in the implementation of the project (possible scores: 0, 1.0, 2.0) |  |  |  |  |  |
| ***5.0 Participatory monitoring and evaluation process*** (max. score: 2; for each item: 1) |  |  |  |  |  |
| 5.1 Does the project involve/ consult women and men implementers during project monitoring and evaluation? Does it involve women and men beneficiaries? (possible scores: 0, 0.5 , 1.0) |  |  |  |  |  |
| 5.2 Have women and men been involved and consulted in the assessment of the project’s gender? (possible scores: 0, 0.5 , 1.0) |  |  |  |  |  |
| TOTAL GAD SCORE FOR MONITORING AND EVALUATION | | | |  |  |
| TOTAL GAD SCORE FOR PRJECT MANAGEMENT (From TSU-GAD-SF-24) | | | |  |  |
| **TOTAL GAD SCORE FOR PROJECT IMPLEMENTATION PHASE(COMBINED TOTAL GAD SCORES FOR MONITORING AND EVALUATION AND FOR PRJECT MANAGEMENT)** | | | |  |  |

*Source:* National Economic and Development Authority. Philippine Commission on Women. (2004).  *Harmonized Gender and Development Guidelines for Project Development. Implementation. Monitoring and Evaluation.* 2ND Edition, Third Printing. Official Development Assistance Gender and Development Network. Pp 53-54

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Signature over Printed Name of the Evaluator Date Evaluated

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Signature over Printed Name of the Evaluator Date Evaluated

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Signature over Printed Name of the Evaluator Date Evaluated

**GUIDELINES IN ACCOMPLISHING THE EVALUTION FORM FOR GENERIC CHECKLIST FOR PROJECT MONITORING AND EVALUATION**

|  |  |  |
| --- | --- | --- |
| **GAD ELEMENT/ DIMENSION/ QUESTION** | **RESPONSE INDICATORS** | |
| **PARTLY YES** | **FULL YES** |
| ***Element 1.0***   * Question 1.1 * Question 1.2 | * The project has token gender equality or GAD outcome or output. The two instances suggest that GAD has not been integrated into the project monitoring system * Uses GAD indicators in only a few activities, inputs, or outputs. The two instances suggest that GAD has not been integrated into the project monitoring system | * The project has token gender equality or GAD outcome or output. The two instances suggest that GAD has been integrated into the project monitoring system * Uses GAD indicators in all activities, inputs, or outputs. The two instances suggest that GAD has been integrated into the project monitoring system |
| ***Element 2.0***   * Question 2.1 * Question 2.2 * Question 2.3 * Question 2.4 | * there is token study of GAD or monitoring of GAD impact is limited to only one level of women’s empowerment and gender equality, that is, welfare, access, conscientization, participation, or control * classification of data by sex has been done in only one or two of the GAD areas cited * there is limited mention of GAD information in the GAD section of project reports * information are reported to higher levels of the project or agency, many of the data classified by sex at the field level have been lost or have become total figures for women and men | * there is token study of GAD or monitoring of GAD impact is not only limited to one level of women’s empowerment and gender equality, that is, welfare, access, conscientization, participation, or control * classification of data by sex has been done not only in one or two of the GAD areas cited * GAD information is widely mentioned in the GAD section of project reports * information are reported to higher levels of the project or agency, many of the data classified by sex at the field level have been lost or have become total figures for women and men |
| ***Element 3.0***   * Question 3.1 * Question 3.2 | * not all have the improved welfare or status targets are being or have been met * some or a little capacity to implement gender-sensitive projects has been developed in the implementing agency | * almost all have the improved welfare or status targets are being or have been met * a wide capacity to implement gender-sensitive projects has been developed in the implementing agency |
| ***Element 4.0*** | * there is little awareness within the project of the gender-related effects of the manner of project implementation; thus, very little action has been taken to address the negative gender effects | * the awareness within the project of the gender-related effects of the manner of project implementation is clearly known ; thus, much action has been taken to address the negative gender effects |
| ***Element 5.0***   * Question 5.1 * Question 5.2 * Question 5.3 * Question 5.4 | * there is some, mostly token, mention of GAD concerns or initiatives in project documents, often in a separate GAD section, not incorporated in the entire document * there is a mention of GAD initiatives but no coherent strategy for integrating GAD in the project * there is a budget for one (token) GAD activity * the involvement of men and women in various phases of subprojects or components supported by the project are limited to the project staff or agency personnel | * there is a mention of GAD concerns or initiatives in project documents, often in a separate GAD section, is incorporated in the entire document * there is a mention of GAD initiatives with coherent strategy for integrating GAD in the project * there is a budget for all GAD activity * the involvement of men and women in various phases of subprojects or components supported by the project are not only limited to the project staff or agency personnel |